



INTERNATIONAL
CENTRE
FOR THE
PREVENTION
OF CRIME

CENTRE
INTERNATIONAL
POUR LA
PRÉVENTION
DE LA CRIMINALITÉ

CENTRO
INTERNACIONAL
PARA LA
PREVENCIÓN
DE LA CRIMINALIDAD

**THE INTERNATIONAL CENTRE FOR THE PREVENTION OF CRIME (ICPC)
IS CURRENTLY ACCEPTING APPLICATIONS
FOR THE FOLLOWING POSITION:**

RESEARCH ASSISTANT

Created in 1994 and based in Montreal, the ICPC is an international forum for national governments, local authorities, public agencies, specialised institutions, and non-government organisations to exchange experience, consider emerging knowledge, and improve policies and programmes in crime prevention and community safety.

The ICPC brings together some 50 members, including non-governmental organisations, police forces, municipalities, and governments from around the world. The ICPC staff monitors and analyses trends, provides direct assistance to members, and contributes to public knowledge and understanding in the field. ICPC works in collaboration with the UNODC (United Nations Office on Drugs and Crime) and UN-Habitat including the Safer Cities Programme.

RESPONSIBILITIES

The research assistant will be responsible for supporting the work of the project managers in:

1. Identifying and reviewing scientific literature, grey literature, reports, working papers, and strategic plans produced by intergovernmental or non-governmental organizations, and international, national, and local bodies on topics related to crime prevention and radicalization leading to violence;
2. Reviewing, analyzing, and describing news and events related to the prevention of crime and radicalization leading to violence around the world including relevant policies and inspiring practices to report on developments and trends;
3. Assisting in the development of the knowledge base of practices, tools, and strategies for ICPC members and partners;
4. Collaborating in the collection and analysis of qualitative and quantitative data;
5. Participating in the writing of reports and studies;
6. Collaborating in the improvement of communication tools to disseminate knowledge.
7. Participating in the organization of conferences, international seminars, and other events organized by the ICPC.

The research assistant would be called upon to work on topics as diverse as urban safety, violence prevention, risky behavior, substance abuse, and hate crimes.

www.cipc-icpc.org

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The person sought must hold a master's degree or be in the process of obtaining a master's degree, and have experience and knowledge related to research in one of the following disciplines: sociology, political science, anthropology, law, psychology, urban planning, or criminology. In addition, the candidate must be bilingual (French and English) and have excellent writing skills in both languages, primarily in French. Understanding another language, particularly Spanish, is an asset.

OTHER SKILLS REQUIRED

- Ability to integrate into a small international NGO.
- Ability to respect tight deadlines .
- Good diplomatic skills.
- Good judgment and autonomy.
- Statistical and qualitative analysis skills.

WORKING CONDITIONS

- One-year contract, full-time, with possibility of permanence.
- Work location: Montreal.
- Possibility of teleworking.
- The annual salary will depend on qualifications and experience (rate offered that is within the norms for non-profit organizations).

Kindly send your CV and cover letter via email before **November 30, 2021**, to:

Kassa Bourne, Director, Administration
Email: KBourne@cipc-icpc.org

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