



INTERNATIONAL  
CENTRE  
FOR THE  
PREVENTION  
OF CRIME

CENTRE  
INTERNATIONAL  
POUR LA  
PRÉVENTION  
DE LA CRIMINALITÉ

CENTRO  
INTERNACIONAL  
PARA LA  
PREVENCIÓN  
DE LA CRIMINALIDAD

**THE INTERNATIONAL CENTRE FOR THE PREVENTION OF CRIME (ICPC)  
IS CURRENTLY ACCEPTING APPLICATIONS  
FOR THE FOLLOWING POSITION:**

**ANALYST AND PROJECT OFFICER – URBAN SAFETY**

Created in 1994 and based in Montreal, the ICPC is an international forum for national governments, local authorities, public agencies, specialised institutions and non-government organisations to exchange experience, consider emerging knowledge and improve policies and programmes in crime prevention and community safety.

The ICPC brings together some 50 members, including non-governmental organisations, police, municipalities and governments from around the world. ICPC staff monitors and analyses trends, provides direct assistance to members, and contributes to public knowledge and understanding in the field. ICPC works in collaboration with the UNODC (United Nations Office on Drugs and Crime) and UN-Habitat including the Safer Cities Programme.

**RESPONSIBILITIES**

Under the supervision of Research management, the Analyst and Project Officer will:

- Be responsible for the development, implementation and coordination of various urban safety projects;
- Take charge of the design and implementation of consultation and citizen participation projects related to urban safety, and the prevention of violence and crime;
- Contribute to the development of innovative practices in urban safety and multi-actor participation and co-construction processes;
- Participate proactively in the development of the organisation, through the development of new partnerships, the drafting of project proposals, through their presence on social media and during events related to their projects;
- Carry out other related tasks.

The successful candidate must have a minimum of 2 years' experience in managing consultation and participation projects, and must have a background in urban studies. Experience in urban security and knowledge of mapping methods and software are assets.

In addition, the candidate must be bilingual (French and English) and have excellent writing skills in both languages, mainly in French. Understanding of another language, notably Spanish, is an asset.

[www.cipc-icpc.org](http://www.cipc-icpc.org)

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## OTHER SKILLS REQUIRED

- Ability to integrate into a small international NGO.
- Ability to respect tight deadlines.
- Good diplomatic skills.
- Good judgment and autonomy.
- Statistical and qualitative analysis skills.
- Capacity to network with ICPC members, partners both locally and internationally.

## WORKING CONDITIONS

- One-year contract, full-time, with possibility of permanence.
- Work location: Montreal.
- Possibility of teleworking.
- The annual salary will depend on qualifications and experience (rate offered that is within the norms for non-profit organisations).

Kindly send your CV and cover letter via email before **July 30 2021** to:

Kassa Bourne, Director, Administration

Email: [KBourne@cipc-icpc.org](mailto:KBourne@cipc-icpc.org)

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